

## **APPENDIX E – Useful Contacts**

### **Licensing Act 2003 Statement of Licensing Policy 2025-2030**

#### **USEFUL CONTACTS**

##### **General Contact for Licensing matters and address for all applications:**

Rotherham MBC – Licensing Service  
Community Safety and Street Scene  
Riverside House  
Main Street  
Rotherham  
S60 1AE

Email: [licensing@rotherham.gov.uk](mailto:licensing@rotherham.gov.uk)

Website: [www.rotherham.gov.uk](http://www.rotherham.gov.uk)

##### **Responsible Authorities**

Please ensure you send a full & complete copy of all your forms and documents, including any premises licence already held, to all the Responsible Authorities when you make any type of application.

If you fail to submit a correct application to the Responsible Authority they may consider the application to be incorrectly served and the application may not be accepted. In this case the process including the payment of all fees may need to be re-started.

##### **South Yorkshire Police**

Police Licensing Department  
Force Headquarters  
Carbrook House  
5, Carbrook Hall Road  
Sheffield  
S9 2EH

Telephone : 0114 252 3948 or 0114 252 3617

Fax: 0114 252 3688

Email: [rotherham\\_licensing@southyorks.pnn.police.uk](mailto:rotherham_licensing@southyorks.pnn.police.uk)

##### **South Yorkshire Fire and Rescue**

Business Fire Safety  
Barnsley Fire Station  
Broadway  
Barnsley  
S70 6RA

Email: [Tfs.cs@syfire.gov.uk](mailto:Tfs.cs@syfire.gov.uk)

**Health and Safety**

The Principal Officer for Food Health and Safety  
Rotherham MBC Neighbourhood Standards  
Floor 3 Wing A  
Riverside House  
Main Street  
Rotherham  
S61 1AE

Email: [food.health&safety@rotherham.gov.uk](mailto:food.health&safety@rotherham.gov.uk)

**Planning**

The Principal Planning Officer  
Rotherham MBC Planning  
Riverside House  
Main Street  
Rotherham  
S60 1AE

Email: [DevelopmentControl@rotherham.gov.uk](mailto:DevelopmentControl@rotherham.gov.uk)

**Environmental Health**

Community Protection  
Rotherham MBC  
Riverside House  
Floor 2 Wing B  
Main Street  
Rotherham  
S60 1AE

Email: [Env.Health@rotherham.gov.uk](mailto:Env.Health@rotherham.gov.uk)

**Child Protection**

The Operations Manager  
Rotherham Safeguarding Children Board  
Rotherham MBC Child Protection Unit  
2<sup>nd</sup> Floor Wing A  
Riverside House  
Main Street  
Rotherham  
S61 1AE

Email: [childprotection@rotherham.gov.uk](mailto:childprotection@rotherham.gov.uk)

**Weights and Measures**

Trading Standards Team  
Rotherham MBC Neighbourhood Standards  
Floor 2 Wing A  
Riverside House  
Main Street  
Rotherham  
S60 1AE  
Email: [trading.standards@rotherham.gov.uk](mailto:trading.standards@rotherham.gov.uk)

**Rotherham Public Health**

Director of Public Health  
Rotherham Metropolitan Borough Council  
Riverside House  
Main Street  
Rotherham  
South Yorkshire  
S60 1AE  
Telephone: 01709 255840  
Fax: 01709 255795

Email: [publichealthadmin@rotherham.gov.uk](mailto:publichealthadmin@rotherham.gov.uk)

**Home Office**

Alcohol Licensing Team  
Lunar House  
40 Wellesley Road  
Croydon  
CR9 2BY

Email: [alcohol@homeoffice.gsi.gov.uk](mailto:alcohol@homeoffice.gsi.gov.uk)